

WACE Refereed Paper Guidelines for Authors

1) Do not include your name or credentials on your paper submission for this blind review process.

2) Please indicate whether your paper is a

- a) “Discussion Paper” (review of relevant literature and/or discussion of innovative cooperative & work-integrated education practice or programs; or
- b) “Research Paper” (describing research into aspects of cooperative & work-integrated education)

3) Include your abstract at the beginning of the paper.

4) Paper should a minimum of six 400 word double-spaced pages and not exceeding twelve 400 word double-spaced pages in length using Times New Roman 12 point font.

5) Review Criteria for a “Discussion Paper” include:

- a) Paper Introduction
- b) References to Relevant Literature
- c) Discussion of Important Issue(s)
- d) Paper Conclusion(s) and/or Implications
- e) Paper Quality (English grammar, clarity of presentation, structure, etc.)

Review Criteria for a “Research Paper” include:

- a) Paper Introduction
- b) Paper Methodology
- c) Paper Results and Discussion
- d) Paper Conclusion(s) and/or Discussion
- e) Paper Quality (English grammar, clarity of presentation, structure, etc.)

6) All citations, references, tables, and figures should be cited in APA format. Please find the guidelines on the APA style website: <http://apastyle.apa.org/>

7) Paper must be emailed in either Microsoft Word or pdf format, as we will electronically distribute your paper to the International Review Committee. Any faxed or mailed in papers will not be considered.

Please email your paper to Michelle Hansford, WACE Director:

michelle_hansford@uml.edu

Thank You!